


Category	Research and Scholarly Activities	Policy Number	ACA-RES-201	 جامعة زايد ZAYED UNIVERSITY
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Responsible Office	Provost	Policy Owner	Office of Research	
Date Approved	5 August 2009	Effective Date	5 August 2009	
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PROCEDURES

Research Involving Human and Animal Subjects

1. Zayed University Committee on the Use of Human Subjects in Research

- 1.1 The Zayed University Committee on the Use of Human Subjects in Research will review all research proposals and protocols to ensure that the rights and welfare of the subjects are adequately protected and that matters of confidentiality are respected.
- 1.2 The committee will develop specific criteria for judgment of projects, produce guidelines and documentation for receipt of research proposals, issue notification of approval, and monitor and review projects.
- 1.3 The committee will be appointed by the Assistant Provost for Research and will consist of seven (7) representatives, one (1) of whom is a member of the University Standing Committee on Research, three (3) others selected from doctoral qualified faculty to broadly represent the research disciplines, one (1) member selected from outside the university, one (1) member who is an ex-officio representative from the Institute for Community Engagement, and one (1) member who is an ex-officio representative from the Office of Research. At least one (1) member of the committee will be a faculty member knowledgeable in research ethics. The Chair will be appointed by the Assistant Provost for Research. The committee will have the option to seek legal advice when such advice is deemed appropriate.
- 1.4 The Committee on the Use of Human Subjects in Research will be appointed for a period of two (2) years in staggered timings to ensure continuity. All members of this committee will undertake research ethics training.

2. Zayed University Committee on the Use of Animal Subjects in Research

- 2.1 The Zayed University Committee on the Use of Animal Subjects in Research will review all research proposals and protocols to ensure that the wellbeing of animal subjects used for research is adequately protected, with the aim of minimizing their experience of pain and distress.
- 2.2 The Zayed University Committee on the Use of Animal Subjects in Research will operate as a sub-committee of the Zayed University Committee on the Use of Human Subjects in Research, and will be elected from among the members of this committee.

3. Committee Reporting Procedures

All proceedings will be recorded and made available to the University Standing Committee on Research, and through this Standing Committee to the Provost.

4. Revision History

Date	Revision
1 February 2023	Administrative change: <ul style="list-style-type: none">• Updated the information header to be in line with the new format.• Updated the policy number from ACA-RES-02 to ACA-RES-201.
15 December 2019	Updated the title of the Assistant Provost for Research and the format.
5 August 2009	Revision of Committee membership and reporting, and addition of responsibility for animal subjects in research.
1 October 2000	Procedures approved.