



مركز النجاح الطلابي
Center for Student Success

ZUCSS

Student Plan ahead

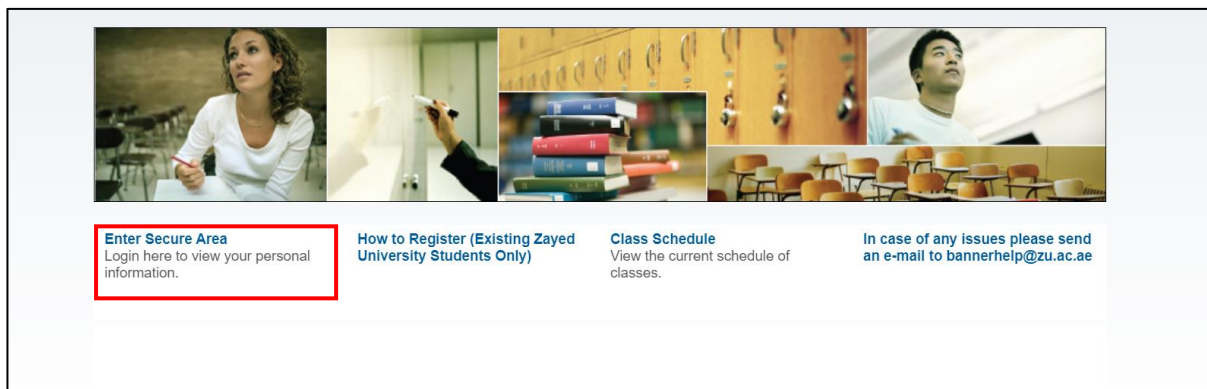
Center for Student Success
April 12, 2023



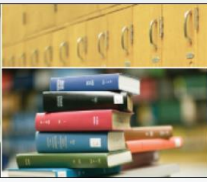
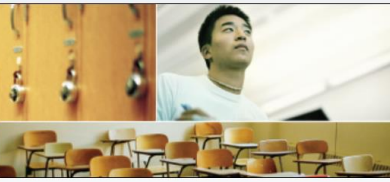
Last updated on April 12, 2023

Student Plan

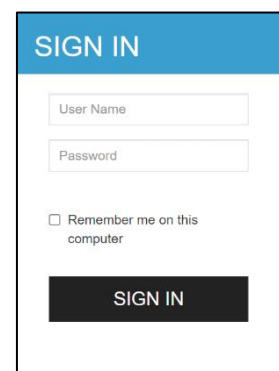
A faculty advisor or student can create a schedule plan for next semester through the “Plan Ahead” function in BannerWeb. However, it is recommended that faculty advisors submit the Plan ahead. The faculty advisor will need to approve the plan whether it is created by the faculty advisor or by the student. The Advisor Hold in banner will be removed after short period (around 5 minutes). A list of Plan ahead submitted by either student or faculty can be checked in ARM under Student Plan. ARM Student Plan is considered as an academic service.

The Plan Ahead can be accessed through www.bannerweb.zu.ac.ae - Enter Secure Area.



| | | | |
|---|--|--|---|
|  Enter Secure Area Login here to view your personal information. |  How to Register (Existing Zayed University Students Only) |  Class Schedule View the current schedule of classes. |  In case of any issues please send an e-mail to bannerhelp@zu.ac.ae |
|---|--|--|---|

Sign in using your ZU ID and updated password.



SIGN IN

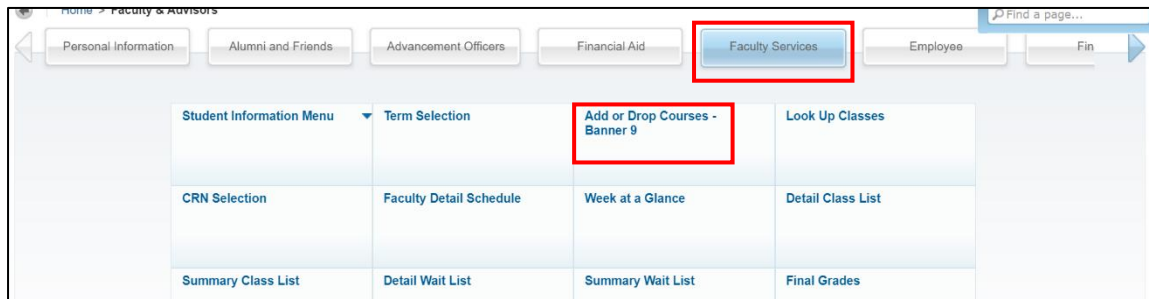
User Name

Password

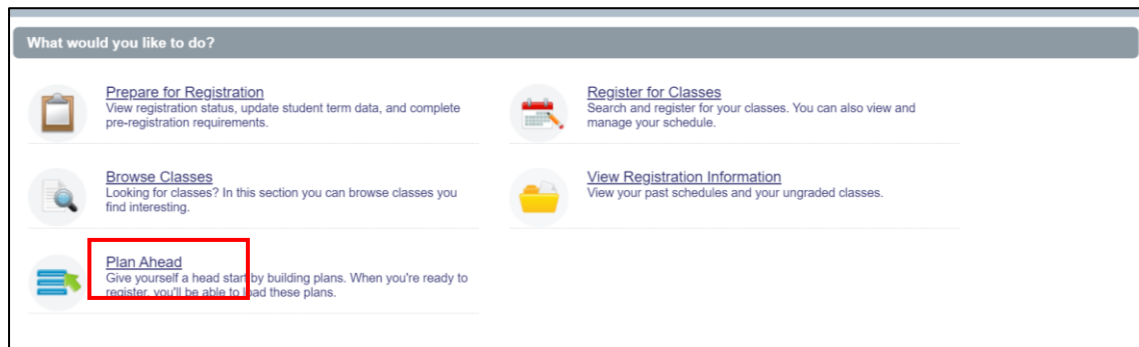
Remember me on this computer

SIGN IN

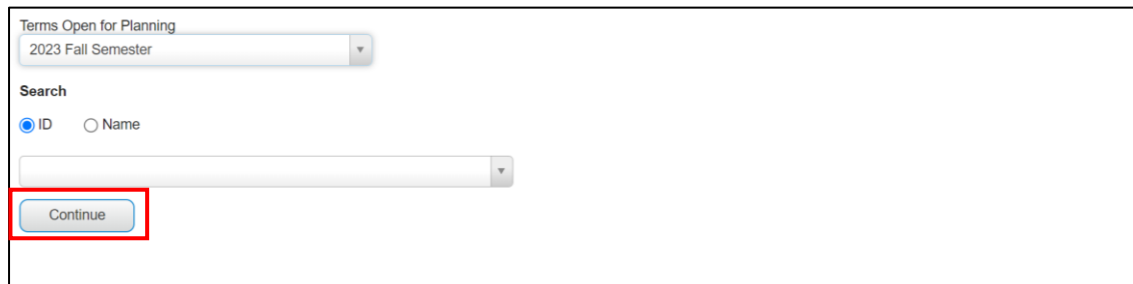
Click **Faculty Services** and then click **Add or Drop Courses - Banner 9**.



Select **Plan Ahead**.



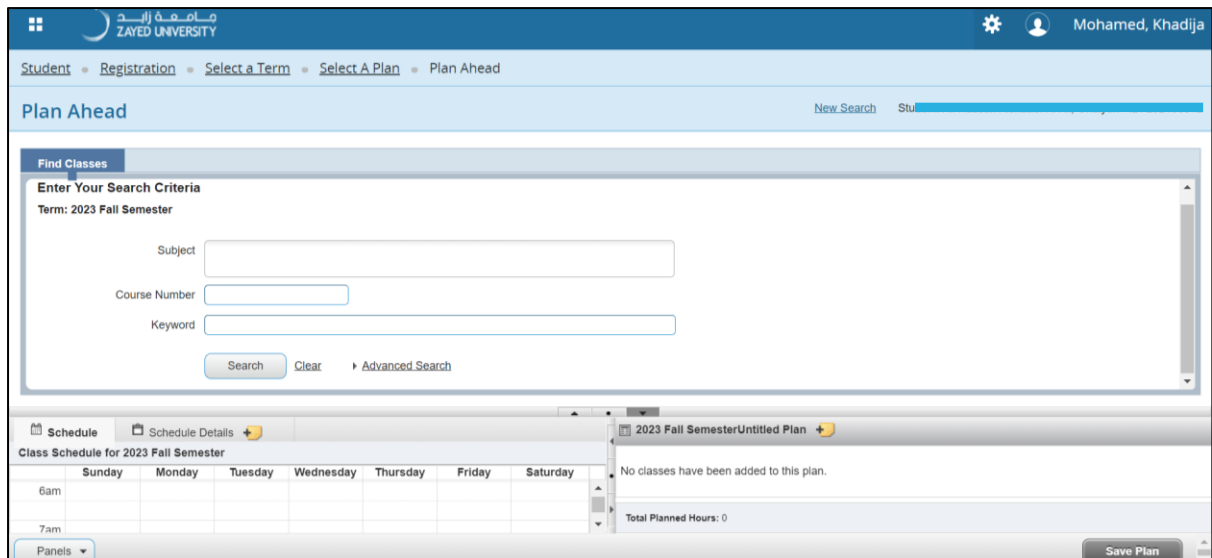
Choose the term and enter student ID. Click **Continue**.



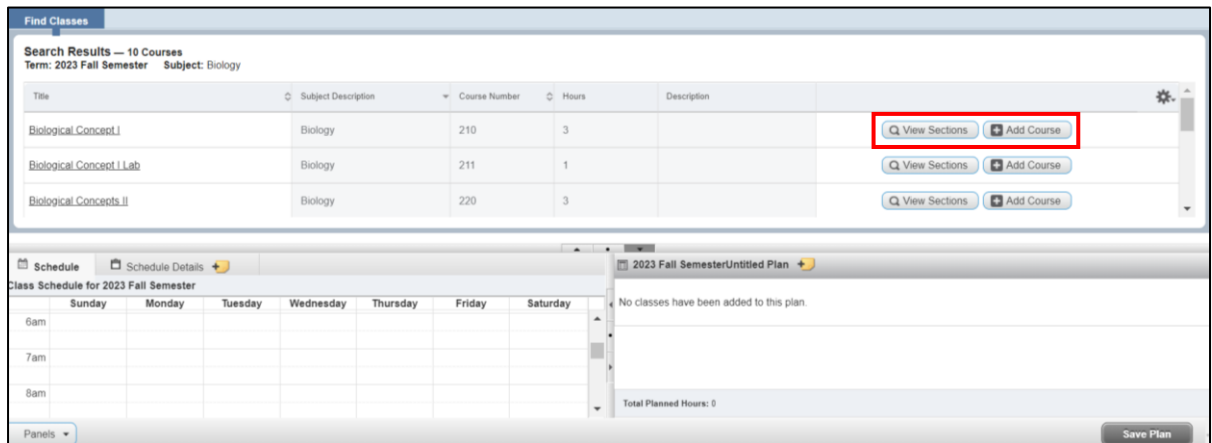
Click **Create New Plan**.



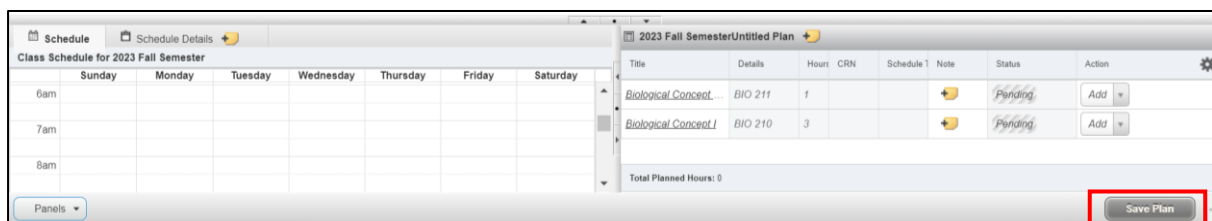
Search for the subject course(s) based on the FAP - Course Projection for the student.



You can either **Add Course** directly or click **View Sections** and **Add** sections.



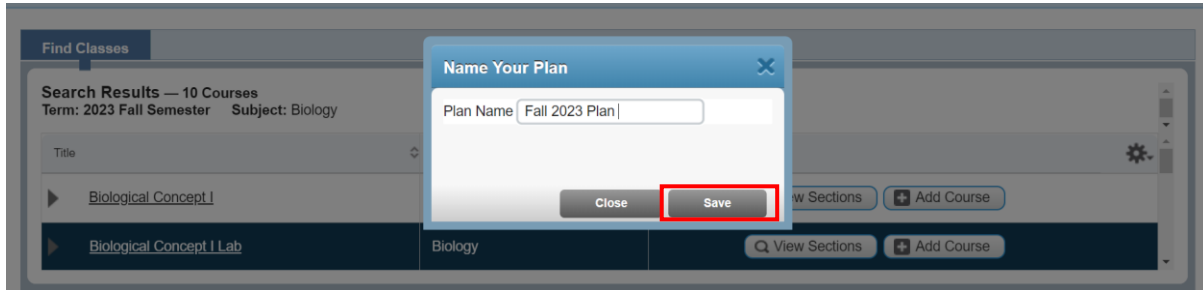
Click **Save Plan**.



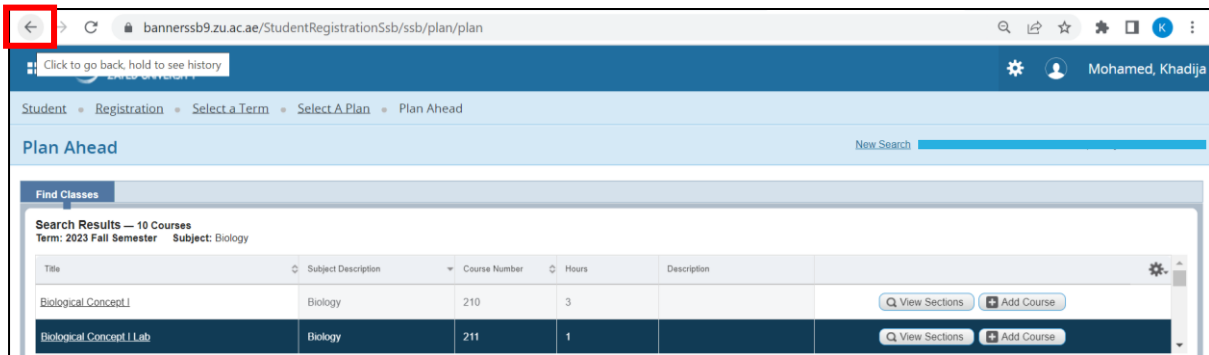
Last Updated on April 12, 2023

Center for Student Success

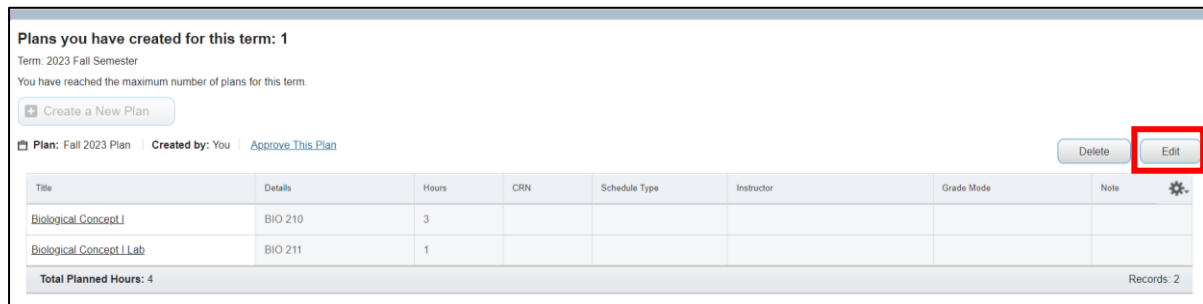
Name the plan and **Save**.



To add more course, click back of the window.

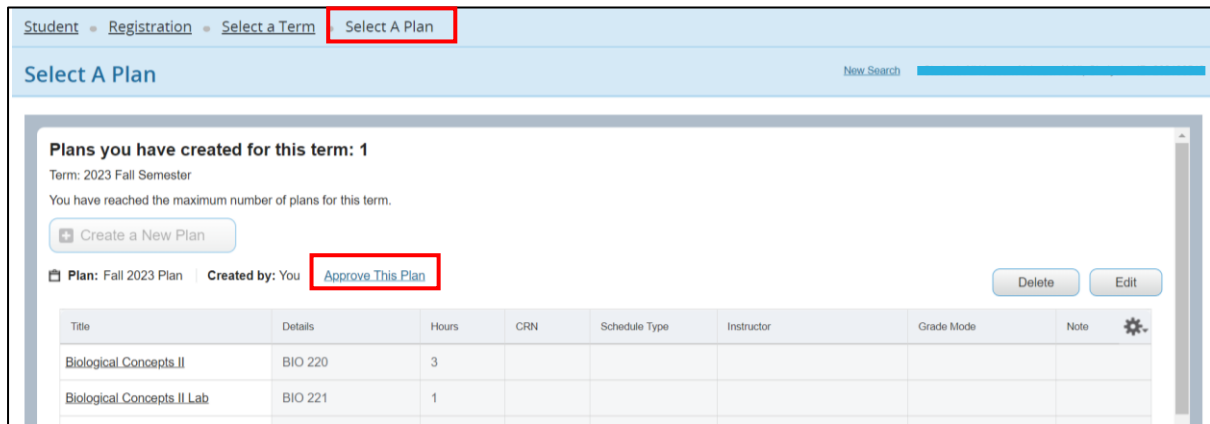


Click **Edit**.



Add more courses and click **Save Plan** every time you add new courses as previously mentioned.

Once completed, click **Select A Plan to Approve This Plan**.



Plans you have created for this term: 1
Term: 2023 Fall Semester
You have reached the maximum number of plans for this term.

[Create a New Plan](#)

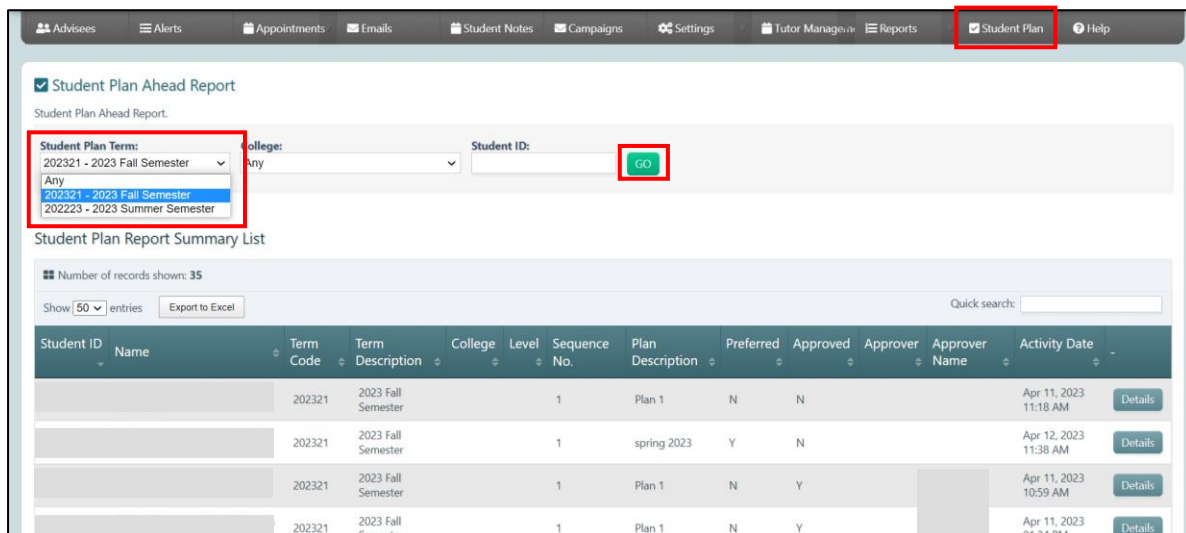
Plan: Fall 2023 Plan **Created by:** You [Approve This Plan](#) [Delete](#) [Edit](#)

| Title | Details | Hours | CRN | Schedule Type | Instructor | Grade Mode | Note |
|----------------------------|---------|-------|-----|---------------|------------|------------|------|
| Biological Concepts II | BIO 220 | 3 | | | | | |
| Biological Concepts II Lab | BIO 221 | 1 | | | | | |

The **Advisor Hold** will be removed automatically after a short time (around 5 minutes).

Faculty advisor and student can check **Plan Ahead** in **ARM** under **Student Plan**.

Select **Student Plan Term** and click **GO**.



Student Plan Ahead Report

Student Plan Ahead Report.

Student Plan Term: 202321 - 2023 Fall Semester **College:** Any **Student ID:** [GO](#)

Student Plan Report Summary List

Number of records shown: 35

Show 50 entries [Export to Excel](#) Quick search:

| Student ID | Name | Term Code | Term Description | College | Level | Sequence No. | Plan Description | Preferred | Approved | Approver | Approver Name | Activity Date |
|------------|------|-----------|--------------------|---------|-------|--------------|------------------|-----------|----------|----------|---------------|---|
| | | 202321 | 2023 Fall Semester | | | 1 | Plan 1 | N | N | | | Apr 11, 2023 11:18 AM Details |
| | | 202321 | 2023 Fall Semester | | | 1 | spring 2023 | Y | N | | | Apr 12, 2023 11:38 AM Details |
| | | 202321 | 2023 Fall Semester | | | 1 | Plan 1 | N | Y | | | Apr 11, 2023 10:59 AM Details |
| | | 202321 | 2023 Fall Semester | | | 1 | Plan 1 | N | Y | | | Apr 11, 2023 01:24 PM Details |

You can check the list submitted by either student or by faculty advisor for approved (Y) or not yet approved (N) plans.

You can click **Details** to check the plan submitted.

| Student ID | Name | Term Code | Term Description | College | Level | Sequence No. | Plan Description | Preferred | Approved | Approver | Approver Name | Activity Date | |
|------------|------|-----------|--------------------|---------|-------|--------------|------------------|-----------|----------|----------|---------------|-----------------------|-------------------------|
| | | 202321 | 2023 Fall Semester | | | 1 | Plan 1 | N | N | | | Apr 11, 2023 11:18 AM | Details |
| | | 202321 | 2023 Fall Semester | | | 1 | spring 2023 | Y | N | | | Apr 12, 2023 11:38 AM | Details |
| | | 202321 | 2023 Fall Semester | | | 1 | Plan 1 | N | Y | | | Apr 11, 2023 10:59 AM | Details |
| | | 202321 | 2023 Fall Semester | | | 1 | Plan 1 | N | Y | | | Apr 11, 2023 01:24 PM | Details |
| | | 202321 | 2023 Fall Semester | | | 1 | Plan 1 | N | Y | | | Apr 10, 2023 01:07 PM | Details |
| | | 202321 | 2023 Fall Semester | | | 1 | Plan1 | N | Y | | | Apr 11, 2023 11:20 AM | Details |
| | | 202321 | 2023 Fall Semester | | | 1 | Fall | Y | Y | | | Apr 11, 2023 11:05 AM | Details |
| | | 202321 | 2023 Fall Semester | | | 1 | Plan 1 | N | Y | | | Apr 11, 2023 12:26 PM | Details |
| | | 202321 | 2023 Fall Semester | | | 1 | fall 2023 | Y | N | | | Apr 12, 2023 10:15 AM | Details |
| | | 202321 | 2023 Fall Semester | | | 1 | Plan1 | N | Y | | | Apr 11, 2023 01:33 PM | Details |

Important Note:

- You can only approve the Student Plan in **Banner - Plan Ahead**.
- Email students by ARM or Outlook to adjust inaccurate plan.
- This is an advising service only that does not grantee seats or register students in classes.
- Saved ARM **Student Plan** is considered as an advising Service.