

# Degree Works

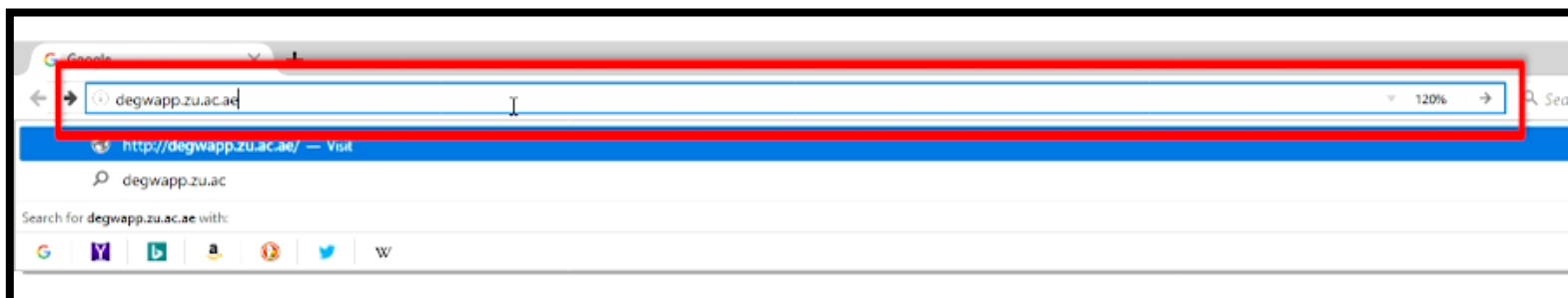
This is a tutorial on how to navigate through Degree Works.  
To simple access Degree Works, follow this hyperlink:

## [Degree Works](http://degwapp.zu.ac.ae)

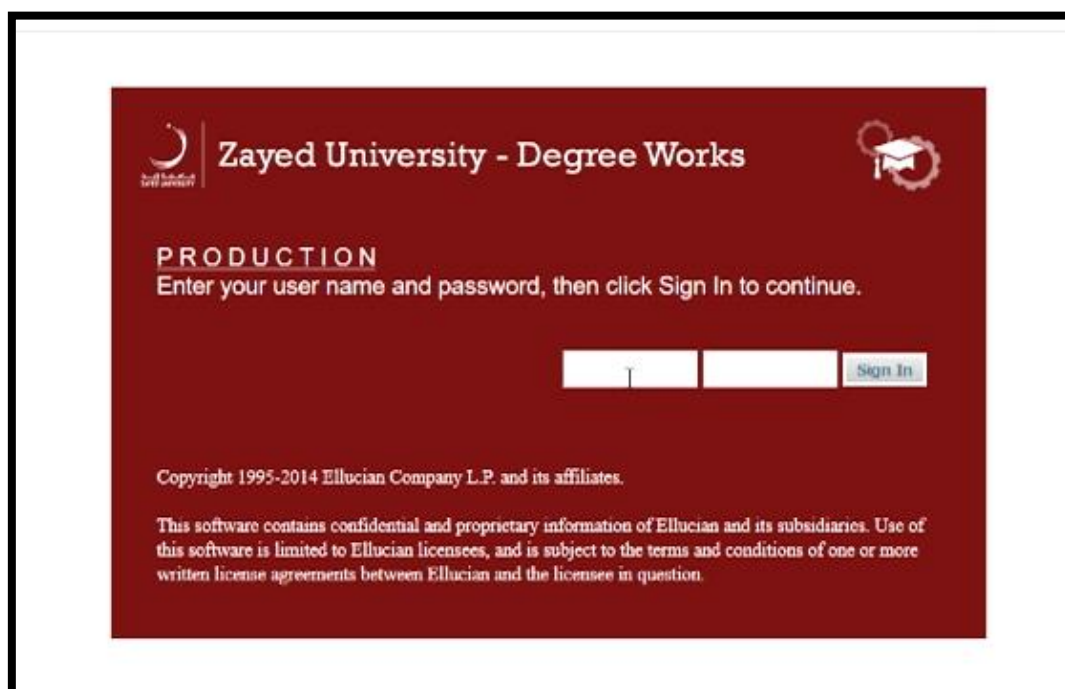
### Step-By-Step Guide

1. The simplest way to access Degree Works is by simply typing the following URL in the address bar within your browser:

**degwapp.zu.ac.ae**



2. Afterwards, you will be prompted into this page, in which you'll have to enter your ZU ID on the left box and your password (assigned to you by the university) on the right box.



## PART ONE: Worksheets Tab:

- To summarize Degree Works, it essentially identifies your academic performance in multiple ways, in which it identifies the minimal requirements and/or list of requirements for each and every course, in order to obtain your degree.
- This is what the student will typically see on the main page of Degree Works after they sign in. Keep in mind that all courses beyond the General Education requirements are different, depending on which major the student is studying.

**Zayed University - Degree Works**

Find Student ID: [Redacted] Name: [Redacted] Degree: BS Major: Information Technology Student Class Level: Term 6 Last Audit: 10/18/2017 Last Refresh: Today at 2:49 am

Worksheets Plans

Format: Student View View Save as PDF Class History

### Degree Audit Production

**Student View** A000216v as of 10/18/2017 at 03:04

Student ID	[Redacted]	College	Technological Innovation	Faculty Advisor	Omar Afandi
ID	[Redacted]	Level	Undergraduate Program	Academic Advisor	Noura Al Kaabi
Student Status	Active	Degree	Bachelor of Science	Semester	Term 6
Academic Standing	Good Standing	Major	Information Technology	Minor	
Overall GPA	[Redacted]	Concentration	Enterprise Systems	Program Code	TL_BSINT
ZU Admit Term	2014 Fall Semester	Major Admit Term	2017 Fall Semester	Campus	AUH - Women's Campus

**BS Bachelor of Science** Academic Year: 2016 - 2017 Credits Applied: 95  
GPA: 2.22

Unmet conditions for this set of requirements: 25 Credits needed

- You meet the minimum overall 2.0 GPA requirement.
- Colloquy / General Education Requirements
- Major Requirements **Still Needed:** See Program in Information Technology section

**Colloquy - General Education Requirements** Academic Year: 2016 - 2017 Credits Required: 48  
GPA: 2.19 Credits Applied: 48

Requirement	Course	Grade	Credits	Term
<input checked="" type="checkbox"/> YEAR ONE, SEMESTER ONE				
<input checked="" type="checkbox"/> Mathematical Modeling with Data, Prerequisite for COL185	COL 110	B-	3	Spring 2016
<input checked="" type="checkbox"/> Colloquium	COL 120	C	3	Fall 2014
<input checked="" type="checkbox"/> Arabic Concepts	COL 130	C-	3	Fall 2014
<input checked="" type="checkbox"/> English Composition I	COL 140	C+	3	Fall 2014
<input checked="" type="checkbox"/> Global Awareness I: Human Geography	COL 150	B+	3	Fall 2014
<input checked="" type="checkbox"/> YEAR ONE, SEMESTER TWO				
<input checked="" type="checkbox"/> Mathematical Modeling w/ Functions OR for Business	COL 111	C	3	Summer 2016
<input checked="" type="checkbox"/> Islamic Civilization I	COL 135	C	3	Spring 2015
<input checked="" type="checkbox"/> English Composition II	COL 145	C	3	Spring 2015
<input checked="" type="checkbox"/> Global Awareness II: Imperial Encounters	COL 155	B+	3	Spring 2015
<input checked="" type="checkbox"/> The Nature of Science Discovery	COL 165	C-	3	Fall 2015

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- Following the General Education Requirements list is the minimum GPA requirement list at Zayed University, in which the passing GPA is normally 2.0, which is a required value in order to continue forward to the next level of major courses. After that, there are the major courses that identify which courses the student should take in order to achieve their degree.

The screenshot displays the 'Zayed University - Degree Works' interface. At the top, there are navigation tabs for 'GradesFirst', 'FAQ', 'Help', 'Print', 'Template Management', and 'Log Out'. Below these, a search bar and filters for 'Degree' (BS), 'Major' (Information Technology), and 'Student Class Level' (Term 6) are visible. The main content area is divided into sections for 'Program in Information Technology' and 'Concentration in Enterprise Systems'. The 'Program in Information Technology' section shows a GPA requirement of 2.0 and a note that the student's current GPA is 2.32. The 'Concentration in Enterprise Systems' section shows a requirement for 83 credits, with 40 currently applied. A table lists various courses with their IDs, titles, descriptions, grades, credit hours, and terms. Some courses are marked as completed with a green checkmark, while others are marked as 'Still Needed' with a red X. For example, 'Introduction to IT and Systems' (CIT 210) is completed with a grade of B, while 'Enterprise Resource Planning Systems' (BIS 361) is still needed.

Course ID	Course Title	Description	Grade	Credits	Term
CIT 210	Introduction to IT and Systems	Intro to IT and Systems	B	3	Spring 2017
CIT 261	Enterprise and Information Systems Foundations	Ente&Info sys foundation	C	3	Fall 2016
CIT 225	Introduction to Programming and Problem Solving	Intro. to Program. & Prob. Sol	C	3	Spring 2016
CIT 235	Information Security Basics	Information Security Basics	C+	3	Fall 2016
CIT 300	Technical Writing	Technical Communication	B	3	Spring 2017
CIT 306	Technical Writing (Arabic)	IT in Global&Local Cultures(A)	B	2	Summer 2017
CIT 360	Management of Information Systems	Management of Information Sys.	D	3	Fall 2016
BIS 361	Enterprise Resource Planning Systems	Resource Planning Systems	NA	(3)	Fall 2017
CIT 365	Database Systems	Database Systems	C-	3	Summer 2017
BIS 377	IT Project Management	IT Project Management	NA	(3)	Fall 2017
CIT 375	Human Computer Interactions	Human Computer Interaction	B+	3	Spring 2017
CIT 305	IT in Global and Local Cultures	IT in Global/Local Cultures	NA	(3)	Fall 2017
CIT 301	IT in Global and Local Cultures (Arabic)	Technical Writing (Arabic)	C	2	Spring 2017

- Moreover, if this ever occurs within a student's academic year, these lists will show up if a student's academic performance is not doing so well (check next page for attached image):

- Firstly, the list titled "Please see your advisor regarding these courses" basically indicates that the student must review the listed courses with their academic advisor in order to check what issues they have in them.

- Secondly, the list titled "Courses Repeated or Not Passed" indicates that the student has not passed or has repeated these listed courses. The title of the list speaks for itself.

- Thirdly, the list titled "In-progress" basically shows the list of the courses the student is currently taking.

Please see your advisor regarding these courses			Credits Applied: 7	Classes Applied: 3
CIT 461	Systems Analysis & Design Lab	NA	(1)	Fall 2017
HTH 101	Basic Mathematics	C-	3	Fall 2014
SWE 371	Mobile Computing	NA	(0)	Fall 2017
Courses Repeated or Not Passed			Credits Applied: 0	Classes Applied: 5
CIT 210	Intro to IT and Systems	D	0	Spring 2016
CIT 300	Technical Communication	D+	0	Fall 2016
CIT 301	Technical Writing (Arabic)	D	0	Fall 2016
COL 110	Mathematical Modeling w. Data	D+	0	Spring 2015
COL 111	Mathem. Modeling with Functions	D+	0	Fall 2015
In progress			Credits Applied: 16	Classes Applied: 6
CIT 305	IT in Global/Local Cultures	NA	3	Fall 2017
CIT 460	Systems Analysis & Design	NA	3	Fall 2017
CIT 461	Systems Analysis & Design Lab	NA	1	Fall 2017
IHS 361	Resource Planning Systems	NA	3	Fall 2017
IHS 377	IT Project Management	NA	3	Fall 2017
SWE 371	Mobile Computing	NA	3	Fall 2017
Not Counted			Credits Applied: 0	Classes Applied: 4
ADV 100	Advising	Max of zero classes/CreditsP exceeded	0	Fall 2014
ADV 100	Advising	Max of zero classes/CreditsP exceeded	0	Spring 2015
ADV 201	Advising	Max of zero classes/CreditsP exceeded	0	Fall 2015
ADV 202	Advising	Max of zero classes/CreditsP exceeded	0	Spring 2016

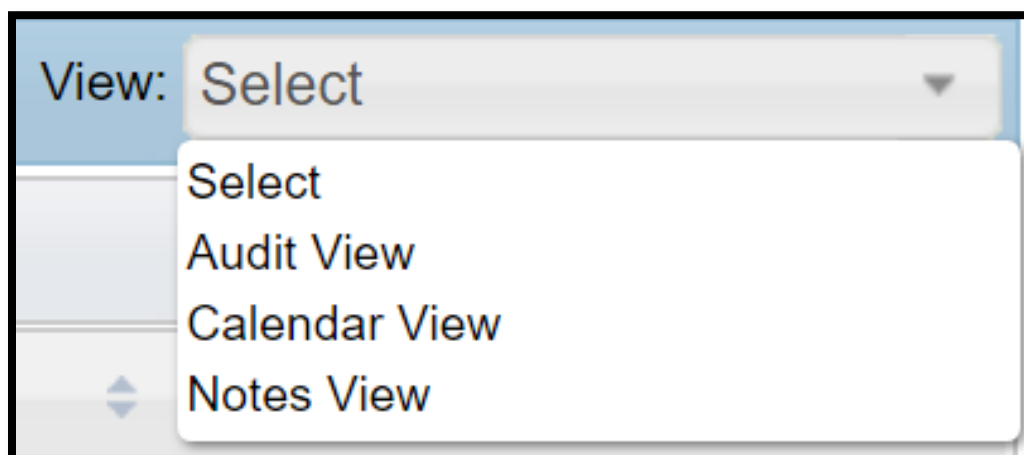
7. Finally, if a student has yet to understand what the colored signs mean, the list titled “Legend” indicates what each sign next to each and every course basically means:

Legend		
<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> Complete except for classes in-progress	(TC) Transfer Class
<input type="checkbox"/> Not Complete	(*) Needs pre-requisite	@ Any course number

## PART TWO: Plans Tab

8. This article describes the different views available in the Student Educational Planner:
- A. Calendar View
  - B. Notes View
  - C. Audit View

There are multiple plan views for the advisor to use. These are selectable on the menu bar at the top of the plan. Select your view from the “View” drop down menu.



### A. Calendar View:

This is a view that is useful for seeing the chronological layout of the plan. Semesters are grouped into academic year clusters. This is the student default view.

Fall 2016-Summer 2017	
<b>Fall 2016, Total Credits: 12.0</b>	<b>Spring 2017, Total Credits: 6.0</b>
PLS 101 3.0	AGR 100 or ANT 125 or CFD 155 or CFD 163 or ECO 155 or ECO 165 or GRY 108 or MED 120 or PSY 121 or REL 131 or SOC 150 3.0
MTH 130 or MTH 135 or MTH 138 or MTH 181 or MTH 261 or MTH 287 3.0	AGR 100 or ANT 125 or CFD 155 or CFD 163 or ECO 155 or ECO 165 or GRY 108 or MED 120 or PSY 121 or REL 131 or SOC 150 3.0
AST 113 or AST 114 or AST 115 or CHM 107 or CHM 108 or CHM 116 or CHM 117 or GLG 110 or GLG 171 or GRY 135 or GRY 142 or PHY 100 or PHY 101 or PHY 123 or PHY 203 3.0	
HST 121 or HST 122 3.0	
Fall 2017-Summer 2018	
<b>Fall 2017, Total Credits: 6.0</b>	<b>Spring 2018, Total Credits: 3.0</b>
AAS 100 or ART 271 or ART 272 or ART 273 or ART 274 or ENG 200 or ENG 282 or ENG 283 or HST 103 or HST 104 or LLT 121 or MED 274 or MUS 241 or PHI 110 or REL 101 or REL 102 3.0	ART 200 or DAN 180 or ENG 203 or ENG 205 or ENG 215 or MUS 239 or THE 101 3.0
AGR 320 or ENG 210 or ENG 221 or ENG 310 or ENG 321 or GLG 358 or HST 210 or NUR 472 3.0	

### B. Notes View:

This is a view that makes it easy for the user to view any notes included in the plan. An example would be the area highlighted in red:

Warning	ENG 110	3.0
Warning	COM 115	3.0
Warning	PLS 101	3.0
Public Affairs>US & Missouri Constitutions/American History & Institutions: PLS 101. Public Affairs collectively requires 4 different course prefixes.		

### C. Audit View:

This is a view that shows the degree audit on the left side and the plan on the right side. Only requirements that are planned using "Course" will show on the audit. These courses show in blue and have the word "PLAN" next to them with the semester they are planned for.

Student Planner for: Registrar, Office of the

FOUNDATIONS

Focus on Written Communication and Information Literacy

<b>(ENG 110)</b>	Writing I	PLAN	(3)	Fall 2015
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Focus on Oral Communication

<b>(COM 115)</b>	Fundamentals Public Speaking	PLAN	(3)	Fall 2015
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Focus on Quantitative Literacy

Still Needed: 1 Class in MTH 130 or 135 or 138 or 181 or 261 or 287

Focus on Written Communication & Integrative & Applied Learning

Still Needed: 1 Class in AGR 320 or ENG 210 or 221 or 310 or 321 or GLG 358 or HST 210 or NUR 472

HUMAN CULTURES

Complete four different course prefixes in the Human Cultures section. Students who have general education courses waived by AA/AAT degree or previous Bachelor's degree may have four requirement waived. Students with a GEC or GEP prefix course may see the Office of the Registrar for assistance if prefix count adjustment is needed.

Focus on Social and Behavioral Sciences

Still Needed:

Focus on Social and Behavioral Sciences

( 2 Classes in AGR 100 or ANT 125 or CFD 155 or 163 or ECO 155 or 165 or GRY 108 or MED 120 or PSY 121 or REL 131 or SOC 150 )

Focus on Humanities

Still Needed: 1 Class in AAS 100 or ART 271 or 272 or 273 or 274 or ENG 200 or 282 or 283 or HST 103 or 104 or LLT 121 or MED 274 or MUS 241 or PHI 110 or REL 101 or 102

Focus on the Arts

Still Needed: 1 Class in ART 200 or DAN 180 or ENG 203 or 205 or 215 or MUS 239 or THE 101

KNOWLEDGE OF THE NATURAL WORLD

Complete a minimum of 7 credits. Complete at least 3 credits in each Focus section. Must include one course with a lab. Courses can be used in both the hours check and Focus sections. Lab be verified as part of the 7 hour check. At least two different course prefixes must be completed.

FOCUS ON LIFE SCIENCES

View: **Audit** View Plan List New Plan

**Registrar** Active: Yes  
 Degree: Bachelor of Science Status: NOT LOCKED  
 Level: Undergraduate Tracking Status: Not displayed, plan is not locked

**Fall 2015-Summer 2016**

Fall 2015, Total Credits: 26.0	Spring 2016, Total Credits: 0.0
<b>ENG 110</b> 3.0	
<b>COM 115</b> 3.0	
GEP 101 or UHC 110 2.0	
MTH 130 or MTH 135 or MTH 138 or MTH 181 or MTH 261 or MTH 287 3.0	
AGR 320 or ENG 210 or ENG 221 or ENG 310 or ENG 321 or GLG 358 or HST 210 or NUR 472 3.0	
BIO 100 or BIO 121 or BMS 100 or BMS 110 or GLG 115 3.0	
AST 113 or AST 114 or AST 115 or CHM 107 or CHM 116 or GLG 110 or GLG 171 or GRY 135 or GRY 142 or PHY 100 or PHY 101 3.0	