

3. Tertiary Education

Please give details of your tertiary (higher education) studies.

Year(s)	Name of qualification	School or College	City or Country

Grade Point Average (GPA)

Zayed University's graduate programs require a four-year baccalaureate degree from a recognized university with a minimum GPA of 2.5 for admission. Applicants holding a baccalaureate degree not meeting the minimum academic requirement must include a personal statement justifying why an exception should be made. The justification could include appropriate work experience, references, and certified copies of any other documents, awards or examples of completed works to support the application for admission.

4. Current Employer

Please provide details of your current employer.

Organization	Address	Phone

5. Professional Experience

Please attach a current CV.

Job title _____ Overall years of work experience

Overall years of management experience (Executive Masters degree applicants only)

6. Academic Credit Application

Do you wish to apply? Yes No

Zayed University may provide credit for previous graduate studies. Courses must have been successfully completed at a recognized tertiary institution and the courses must meet the requirements of the Zayed University degree. Please include the following documents in order to have your credit application assessed:

- A certified copy of the academic transcript, including the final results for all the relevant courses
- Full course outlines for each of the relevant courses completed

7. Letters

Please list three individuals from whom you will request letters.

Sponsorship Letter (If applicable)

Name	Position	Organization	Phone

Letters of Recommendation

Please indicate which reference is your supervisor by checking the appropriate box.

<input type="checkbox"/> 1.Name	Position	Organization	Phone
<input type="checkbox"/> 2.Name	Position	Organization	Phone

8. How did you find out about Zayed University

- Friend
- Newspaper Advertisement
- Radio Advertisement
- Other student or graduate of Zayed University
- www/internet
- Education/Career exhibition (specify) _____
- Other _____

9. Application Checklist

Please be certain to include all items on the application checklist below. Official translations of all documents must also be provided and certified as true copies.

- Completed application form
- Non-refundable application fee of AED 400
- Current resume
- Official academic transcript with translation in English (if necessary) indicating degree received and when
- Ministry of Higher Education letter recognizing your degree in the U.A.E. if it is granted by a foreign university (if applicable)
- A certified copy of your IELTS or TOEFL test result
- Sponsorship letter (in a sealed envelope signed across the flap) (if applicable)
- Two confidential letters of recommendation (in sealed envelopes signed across the flaps)
- Personal statement (if applicable)
- 250-word essay
- Writing sample (Master of Arts in Communications applicants)
- A certified copy of academic transcript, including final results for all courses (if applying for academic credit)
- Detailed course outlines (if applying for academic credit)
- Passport copy
- Two passport-size photos

10. Declaration

I understand that it is my responsibility to provide all documentation requested by the Office of Graduate Studies and authorize Zayed University to obtain, where necessary, any further information from the appropriate educational institutions. I hereby declare that to the best of my knowledge all information submitted or made available by me to Zayed University, whether in relation to any course of study or otherwise, is true, accurate and complete. I understand that Zayed University reserves the right at any stage to withdraw a place which has been offered on the basis of incomplete or incorrect information.

_____/_____/_____
Date of Application

Signature of Applicant