



## **Application for Admission Executive Management Certificate Program**

### **In Partnership with the UAE Ministry of Finance and Industry, Yale University School of Management, and Zayed University College of Business Sciences**

The joint Executive Certificate of Management offered by the UAE Ministry of Finance and Industry, Zayed University, and Yale University (USA) is an intensive series of seminars designed to give successful managers the tools they need to further their careers. Only a small cohort of experienced executives will be chosen each year. Your application, accompanied by an endorsement from your Ministry or Department, will demonstrate to the Admissions Committee that you will both benefit from and contribute to this unique program.

Successful candidates will typically have a Higher Diploma or Bachelor's degree, significant management experience, and proficiency in the English language. The submitted application package should include:

- 1) A completed application form
- 2) A signed letter, on letterhead, from your Ministry or Department endorsing your candidacy
- 3) A photocopy of your passport
- 4) Two passport-sized color photos
- 5) A current résumé



application form

## Personal Information

Name .....

**FIRST**

**MIDDLE**

**LAST**

Gender

**Male**

**Female**

Date of birth .....

**Date**

**Month**

**Year**

Home Address .....

City ..... Country .....

Phone ..... Fax .....

Mobile .....

E-mail address(es) .....

Organization (current employer) .....

Work Address .....

City ..... Country .....

Phone ..... Fax .....

Mobile .....

E-mail address(es) .....

Your e-mail addresses are essential in our communication with you. Please circle the one to which you want e-mails sent. For the same reason, please be sure to list your mobile number(s).

## Experience

Job title .....

Number of years in this position .....

Total years of managerial experience .....

Number of people you supervise (if applicable) .....



## Letter of Endorsement:

Please provide contact information for the individual from your Ministry or Department who will write a letter supporting your candidacy. The letter should either come directly from the Minister or be accompanied by a signed permission statement from the Minister. The letter should confirm that you have permission to attend all three ZU seminars in their entirety, as well as the two-week seminar at Yale University. It should also provide a detailed account of the Ministry's or Department's reasons for nominating you as a candidate.

Name ..... Title .....

Phone ..... Email: (Optional) .....

*NOTE: The letter of endorsement should be presented in a sealed envelope with the writer's signature across the flap.*

## Statement of Interest:

In the space provided, or as an attachment, please write a brief description (not to exceed 250 words) of what you expect to gain from the program, and how you can contribute to the learning experience of your classmates.

## Application Checklist

Please be certain to include all items on the application checklist below.

- Completed and signed application form
- Statement of interest (if provided as attachment)
- Letter of Endorsement in sealed, signed envelope
- Photocopy of your passport
- Two passport-sized color photos
- Current résumé

Signature of Affirmation

I hereby affirm that the information provided in this application is complete and accurate.

Signature

Date

## Submit application materials to:

Ms. Kay Henry  
Assistant Dean  
College of Business Sciences  
Zayed University  
P.O. Box 19282  
Dubai, UAE



جامعة زايد  
ZAYED UNIVERSITY

[www.zu.ac.ae/emcp](http://www.zu.ac.ae/emcp)